



Kerem School

Rules for Responsible ICT Use

We use the school computers, ipads, laptops and the Internet for learning. These rules will help us to be fair to others and keep everyone safe.

This is how we stay safe when we use computers and iPads:

- I will ask an adult if I want to use the computer or iPad.
- I will put back any equipment that I use (such as laptops, iPads and headphones) carefully to the right place.
- I will only use activities that an adult says are OK.
- I will take care of the computer/iPad and other equipment.
- I will ask for help from an adult if I am not sure what to do or if I think I have done something wrong.

If I see something that upsets me on the screen:

1. I will cover the screen with my hand
2. Put my hand up
3. Tell the teacher

I know that if I break the rules I might not be allowed to use a computer or iPad.

I understand these computer/iPad rules and will do my best to keep them

Name:

Signed:

Dear Parents

Responsible ICT Use

As part of your child's curriculum and the development of ICT skills, Kerem School provides supervised access to the Internet. We believe that the use of the World Wide Web and e-mail is worthwhile and is an essential skill for children as they grow up in the modern world. With the introduction of iPads we have revised our Internet Safety Policy. Please would you read the attached Rules for Responsible ICT Use and talk about them with your child. Then sign and return the consent form so that your child may continue to use the Internet at school.

Our school Internet provider operates a filtering system that restricts access to inappropriate materials.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the School cannot be held responsible for the nature or content of materials accessed through the Internet. The school will not be liable for any damages arising from your child's use of the Internet facilities.

Our rules also concern the types of communications that pupils make using computers and other technology. We would like your support in helping to ensure that the children at Kerem are using technology in a responsible and polite manner and never in a way that could upset another person or spoil their work.

We will be holding our annual parents e-safety talk this year. It is strongly advised that you attend this, even if you have been before. We bring in one of the top speakers in the country to discuss e-safety and each year we all learn something new.

Should you wish to discuss any aspect of Internet use please telephone me to arrange an appointment.

Yours sincerely

Miss Burns and Mr Moses

Kerem School

Responsible ICT Use

Please complete, sign and return to the school

Pupil:

Class:

Pupil's Agreement

I have read and understand the school Rules for Responsible ICT Use. I will use the computer system, iPads and Internet in a responsible way and obey these rules at all times.

Signed:

Date:

Parent's Consent for Internet Access

I have read and understood the school rules for Responsible ICT Use and give permission for my son / daughter to access the Internet.

I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials.

I understand that my son's / daughter's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Responsible ICT Use Policy.

I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

I understand that the school can, if necessary, check my child's computer/tablet and the internet sites the visit at school and if there is any concern about my child's e-safety or e-behaviour they will contact me.

I agree that the school is not liable for any damages arising from use of the Internet facilities.

I have read the Responsible ICT Use Rules **and I have discussed them with my child.**

Signed:

Date:

Please print name:

Your agreement of consent will carry through Key Stage 1. If your circumstances change it is your responsibility to inform the school.